

Restaurant + Retail Outdoor Expansion

General Requirements

The following requirements will be applicable to all restaurants and retail businesses in the City of Poughkeepsie that utilize and Restaurant + Retail Outdoor Expansion Program. Please note that these requirements are in addition to those issued by New York State and Dutchess County outlined in Attachment B + C

PHYSICAL REQUIREMENTS

- ☐ All indoor and outdoor seating must be spaced at least six feet apart
- ☐ No permanent structures may be affixed to the sidewalk or buildings
- ☐ Exterior seating may be accompanied by awnings, umbrellas, and other temporary furnishings
- ☐ Use of tents/temporary structures must meet safety guidelines outlined in the 2020 Fire Code of NYS and NFPA 701
- ☐ Tents or temporary structures shall not be fully enclosed and must be open air
- ☐ Safe pedestrian pathways between barrier walls must be provided
- ☐ Appropriate lighting must be provided if operating outside of daytime hours

MAINTENANCE REQUIREMENTS

- ☐ Maintenance and cleaning shall be the responsibility of the business.
- ☐ The City is not responsible for any damages or loss of equipment

OPERATIONAL REQUIREMENTS

- ☐ Total seating can not exceed 100% of existing occupancy
- ☐ Outdoor seating must be closed after 10:00 p.m. Sunday through Thursday and 11:00 p.m. Friday and Saturday
- ☐ Implement contactless ordering and payment processes, if possible (NYS)
- ☐ Provide easily accessible sanitizer for patrons and employees (NYS)

FIRE SAFETY GUIDELINES

- ☐ No heating, cooking or open flames are permitted in outdoor dining areas
- ☐ Fire hydrants / fire lanes cannot be blocked – minimum 3 ft. distance
- ☐ Heaters of any kind shall not be used under tents or umbrellas
- ☐ Smoking is strictly prohibited
- ☐ Propane fueled patio heaters shall not be closer than 10 feet to any entrance or exit of any structure